

No.17016/07/2015-SCD-VI  
Government of India  
Ministry of Social Justice & Empowerment  
Department of Social Justice & Empowerment

Shastri Bhawan, New Delhi-110001  
Dated 8.05.2015

**Filling up of post of Director in Joint Cadre of National Commission for Scheduled Castes (NCSC), National Commission for Scheduled Tribes (NCST) including Ministry of Social Justice & Empowerment(MOSJE) in the pay scale of PB-3 of Rs. 15600-39100+Grade pay of Rs. 7600/- on deputation (Transferable to any city/town in India).**

Applications are invited for filling up of the posts of Directors in the Joint Cadre of NCSC/NCST including MOSJE on deputation basis. Officers of Joint Cadre are mainly posted in the National Commission for Scheduled Castes (NCSC), National Commission for Scheduled Tribes (NCST). Selected officers may be posted anywhere in India. Classification of the post, its pay scale, eligibility conditions etc. are given in Annexure-I. The pay of the officer selected will be regulated in accordance with the Department of Personnel & Training's O.M. No. 6/8/2009-Estt.(Pay-II) dated 17.6.2010.

2. It is requested that the applications in the prescribed format (Annexure-II), submitted by the eligible Officers may be sent to the undersigned along with the complete ACRs for last five years, vigilance and integrity certificate within sixty days from the date of publication in the Employment News.

  
(Surendra Rawat)

Deputy Secretary to the Government of India

## Annexure-I

1. Name of Post : Director
2. Number of Posts : 7 (Seven) (Likely to vary)
3. Classification : General Central Service, Group 'A' (Gazetted)- Non Ministerial
4. Scale of Pay : Pay Band-3 (Rs. 15600-39100) Plus Grade Pay of Rs.7600/-
5. Eligibility Conditions And Period of deputation : Central Civil Services with 9 years' service as such or selection grade officers of Central Secretariat Service or Grade-I officers of the Central Government Secretariat Service eligible for appointment as Deputy Secretary to the Government of India or Officers under the Central/State Governments holding analogous posts or with 5 years' service in post in the scale of Pay Band-3 of Rs. 15600-39100 plus Grade Pay of Rs. 6600/- (pre-revised scale: Rs. 10000-325-15200) or equivalent; and (b) Possessing experience in planning or development of social work organization or in the Welfare of Scheduled Castes/Scheduled Tribes. (The Departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputations shall not be eligible for consideration for appointment by promotion. The officers applying for deputation should not be due for retirement within four years as on the closing date for the receipt of applications).



**Proforma for Application for the Post of Director (Jt. Cadre)**

1. Name and address in Block capitals:
2. Date of Birth (in Christian era):
3. Date of retirement under Central Govt./State Govt./under the rule applicable to the candidate:
4. Educational & other Qualifications possessed by the candidate (relevant to essential qualifications prescribed for the post):
5. Are you holding an analogous post on a regular basis: Yes/No
6. Present Pay and Scale of Pay:
7. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post: Yes/No
8. Details of Service (Enclose a separate sheet, duly authenticated by your signature, if any space below is insufficient):

Office/ Institution	Post held with scale of pay	Period of Service	Basic Pay	Nature of appointment whether regular/ad- hoc/deputation	Duties

9. Nature of present employment, i.e. regular/ad-hoc/temporary/permanent.
10. In case the present employment is held on deputation/contract basis, please state:
  - (a) The Date of initial appointment:
  - (b) Period of appointment on deputation/contract:
  - (c) Name of parent Office/Organization to which you belong:
11. Additional details about present employment. Please state whether working under:
  - (a) Central Government
  - (b) State Government
  - (c) University/Recognized Research Institute
  - (d) Public Sector Undertaking
  - (e) Semi-Govt. Statutory or Autonomous Organization
12. Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate in the pre-revised scale of pay:
13. Basic pay and total emoluments per month now drawn:
14. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient:
15. Whether belongs to SC/ST/OBC:
16. Other details that the applicant would like to state:

Date:.....

Signature of the applicant  
Address:.....**Certificate**

The particulars furnished above are certified on the basis of Service Records.

(Signature)