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No. 3/3/69-SCT(I) for the
GOVERNMENT OF INDIA
DEPARTMENT OF SOCIAL WELFARE

New Delhi, the 13th May, 1970

NOTIFICATION

G.S.R. In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules regulating the method of recruitment to the posts of personal assistants and stenographers in the Organisation of the Director General Backward Classes Welfare in the Department of Social Welfare, namely :-

1. Short title and commencement :- (1) These rules may be called the Director General Backward Classes Welfare (Personal Assistants and Stenographers) Recruitment Rules, 1970

2. They shall come into force on the date of their publication in the Official Gazette.

2. Application :- These rules shall apply to the posts as specified in column 1 of the Schedule hereto annexed.

3. Number of posts, their classification and scale of pay.

The number of posts, their classification and the scale of pay attached thereto shall be as specified in columns 2 to 4 of the said Schedule.

4. Method of Recruitment, Age Limit, qualifications etc.

The method of recruitment, age limit qualifications and other matters connected therewith shall be as specified in column 5 to 13 of the Schedule aforesaid.

Provided that the upper age limits specified in column 6 of the said Schedule for direct recruitments may be relaxed in case of candidates belonging to the Scheduled Castes, the Scheduled Tribes and other special categories of persons in accordance with the orders issued from time to time by the Central Government.

5. Disqualifications : (a) No person, who has more than one wife living or who having a spouse living, marries in any case in which such marriage is void by reason of its taking place during the life-time of such spouse, shall be eligible for appointment to any of the said posts; and

(b) no woman, whose marriage is void by reason of the husband having a wife living at the time of such marriage, or who has married a person who has a wife living at the time of such marriage, shall be eligible for appointment to any of the said posts :

Provided that the Central Government may, if satisfied that there are special grounds for so doing, exempt any person from the operation of this rule.

SHIV CHARAN LAL

Section Officer

National Commission for SC/ST

Ministry of

Social Justice & Empowerment

Govt. of India, New Delhi

SCHEDULE

Sl. No. of Post	No. of posts	Classification	Scale of Pay	Whether selection post or non-selection post	Age for direct recruits	Educational and other qualifications required for direct recruits
1	2	3	4	5	6	7
Personal Assistant (PA)	Five	General Central Service Class III Non-Gazetted Ministerial	Rs. 5000-15000-8000	Selection	18-25	1. Matriculation or equivalent qualification. 2. English short-hand speed of 120 words per minute. 3. English typewriting speed of 40 words per minute.
Stenographer	Nine	-do-	Rs. 1305-1608-2000-EB-8-256-EB-8-280-10-300	Not applicable	18-25	1. Matriculation or equivalent qualification. 2. English short-hand speed of 100 words per minute. 3. English typewriting speed of 40 words per minute.

Attended
Shiv Charan Lal 11/04/24

SHIV CHARAN LAL
Section Officer
National Commission for SC/ST
Ministry of
Social Justice & Empowerment
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1) The Joint Director, Backward Classes
Welfare, Bhopal/Patna/Ahmedabad/Madras/
Chennai etc.

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Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Period of probation if any.	Method of rectt. whether by direct rectt. or by deputation/transfer & percentage of the vacancies to be filled by various methods.	In case of rectt. by promotion/deputation/transfer, grade from which promotion/deputation, transfer to be made	If a DPC exists, what is its composition	circumstances which UPSC is to be consulted in making rectt.
Not applicable	Two years	By promotion, falling which by direct recruitment	<u>Promotion:</u> From amongst permanent Steno-graphers working in the offices of the Director General, Backward Classes Welfare who qualify departmental tests to become eligible for promotion	Class III DPC	Not applicabl
-do-	-do-	By direct recruitment	Not applicable	Not applicable	Not applicabl

Attested

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