STATEMENT SHOWING NUMBER OF CASES/FILES PENDING OVER A MONTH AS ON _____

Units of Wings of the Commission	Opening balance i.e. No. of files as on	Files opened during the month of	Total files as on	No. of cases closed during the month of	No. of Successful cases during the month of	No. of pending files as on _____ i.e. Col.(4-5)	**Details of pendency of files**				Files recorded during the month	Files weeded out during the months
							6 months to 1 year	More than 1 year but less than 2 years	More than 2 years but less than 3 years	More than 3 years.		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)

STATEMENT SHOWING NUMBER OF REPRESENTATIONS/RECEIPTS PENDING DISPOSAL OVER A MONTH AS ON _____

		Receipt		**Disposal**	**Pending**				
Units of Wings of the Commission	Receipt B.F. from previous month	Receipt received during the month	Total of Col. No.(2) & (3)	Dealt with during the month	Total pending	Less than one month	1 to 2 months	Over 2 months	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)